

CSAAPT Business Meeting March 16, 2024

Semi-Virtual Meeting at Delaware State University

Business Meeting: Saturday, March 16, 2024

Commenced: 6:45 PM

Conducting: Tatsu Takeuchi, President

Attendance at Business Meeting: 10 in person and none online

Conference Attendance: The treasurer reports in-person attendance was 94 for this meeting. President Tatsu Takeuchi manages Indico, which was used for registration and abstract collection. Registration was \$30 for instructors and faculty of 2 year and 4 year colleges and universities, and \$20 for K-12 Instructors, Students, Retirees, and guests. Fees were paid by Square. There is no fee for those attending online. Attendees were given the option to pay \$15 Annual Dues, with the note that paying the dues now gives one membership until Summer 2025, and gives one the right to vote at the Fall 2024 and Spring 2025 business meetings. This meeting is hosted and sponsored by the Delaware State University Department of Physics. Additional financial support is provided by Virginia Tech Department of Physics and University of Virginia Department of Physics.

Minutes of the October 20, 2023 Meeting were approved.

Treasurer's Report: Treasurer explains that accounts have been transferred from previous Treasurer's name to current (Carl Mungen). He also notes that dues are largely paid via Square, which charges a small fee per transaction. President answers a question about whether our finances will need to change due to our new legal status after incorporation, stating yes, these changes have already occurred. As long as our income is less than \$50,000 we will have simplified filings with the IRS.

Income since the Spring 2023 meeting: \$255

Expenses since the Spring 2023 meeting: 26.50

Truist Bank Account Balance: Starting Balance \$14,330.17 Ending balance as of this meeting \$14,558.67.

Report was accepted unanimously.

Future Section Meetings:

1. Fall 2024 meeting will be at Jefferson Lab in Newport News, VA. The date suggested is Oct 19, 2024.
2. Spring 2025 is potentially at VCU in Richmond, VA.

Discussions:

1. President reported on restructuring of CSAAPT. We must next work on adoption of new by-laws, including sending by-laws to members for review and comment, followed by review by our attorney. After that, the President expects the by-laws will be declared by the Chesapeake Section AAPT Board of Directors, after which we will apply for tax exempt status. Once tax exempt status is achieved, we expect to begin writing grant proposals for projects aligned with our mission.
2. One potential future project that aligns with our mission would be to create a lecture series that would count as CEU for K-12 teachers. Jim Freericks suggested the topics could include a focus on how to involve students in research, or to write grants.

Business Meeting adjourned at 7:15 pm.

Treasurer's Addendum: We collected \$1445 in meeting fees (\$1370 via Square and \$75 in cash).